

**Bradmoor Neighborhood Association Meeting Minutes**  
**August 28, 2010**

The first board meeting of the Bradmoor Neighborhood Association was called to order at 7:40 p.m. at the home of the Association President Jed Meline.

A quorum was present with the following board members in attendance:

Jed Meline, President; Susan Labin, Vice President (by phone); Laura Hayes-Heuer, Secretary; Koli Banik, At-Large; and Maryann Brondj, At-Large.

Also in attendance were Howard Mantelmacher, Stephanie Mantelmacher and Megan Meline. Absent board members included Steve Borko and Mara Walker.

The first meeting of the Bradmoor Neighborhood Association focused on the immediate next steps needed regarding organization of the group. The following topics were addressed:

**I. Business**

a. Establishment of a checking account

- The Treasurer is tasked with opening a checking account within the next two weeks, which will have three Board members authorized on the account.

b. Letter to the County

- A letter will be sent to key members of the County informing them of the formation of the Bradmoor Neighborhood Association. The Board has reviewed and approved the letter, which will be sent next week. Official gmail accounts will be set up for the board members with the following addresses:

[bradmoorpresident@gmail.com](mailto:bradmoorpresident@gmail.com)

[bradmoorvicepresident@gmail.com](mailto:bradmoorvicepresident@gmail.com)

[bradmoorsecretary@gmail.com](mailto:bradmoorsecretary@gmail.com)

[bradmoortreasurer@gmail.com](mailto:bradmoortreasurer@gmail.com)

c. Website

- Stephanie Mantelmacher will continue to be in charge of changes and updates to the Bradmoor.org website. In the coming weeks, she will add a PayPal account to the site once the checking account has been established.

d. Neighborhood Mailing

- Members of the board want to ensure that the Bradmoor neighborhood is aware of the newly formed association and agreed that a postcard should be sent out announcing the group, providing the website address and information about an October community event.

e. Incorporation

- The Board will look into whether or not there is any need or benefit for incorporating the association, whether forming a 401c, S Corp or C Corp. The findings will be discussed at the next board meeting.

f. First Social Event

- The first social event will be in the end of October, likely a Halloween block party and parade.

**II. Committees**

a. Forming committees

- Social committee formed, all present voted in favor  
Committee chair: TBD  
Committee members: Stephanie, Megan
- Traffic committee formed, all present voted in favor  
Committee chair: TBD  
Committee member: Howard, Koli, Susan

A posting will be placed on the Bradmoor Community list-serve and on the website to encourage committee participation as chairs and members.

Establishing additional committees will be discussed at the next meeting.

**III. Next meetings**

- It was agreed that monthly Board meetings are needed in the immediate future as the Association is established. The next meeting will be held on Wednesday, September 19, 2012 at 7:30p.m. at Maryann Brondi's home.

The meeting adjourned at 9:15 p.m.